



## **Job Description:** Junior Configuration Specialist

### **The Role**

Due to ongoing rapid expansion, we are looking to hire quickly, a hands-on Implementation Consultant / Configuration Expert for our no-code configurable automation platform. This is a great opportunity for the right individual to grow professionally in a leading edge software company.

### **Your Profile**

To be successful and have fun you need to be a self-starter who enjoys and embraces different challenges every day, can bridge the gap between technical and business and can operate as part of a small, high-caliber team in a fast-paced environment. Excellent benefits.

### **Responsibilities**

- Become a functional expert on the Kim no-code configurable platform and use that expertise to work with clients, prospects, and partners.
- Work directly with clients and prospective clients to define project scope and business requirements and process.
- Manage the implementation process using Kim standard methodology.
- Hands-on configuration of the various capabilities of the Kim platform to meet client requirements and create related process documentation.
- Provide Training and workshops to client system administrators.
- Act as a point-of-contact with clients and partners on project deliverables.
- Collaborate with the Kim product development team on new client features, requests, or reported issues from clients.

### **Experience**

- Bachelor's Degree or equivalent professional experience
- 1-3 years' experience as implementation specialist or business analyst for a software company or business process outsourcing company
- Excellent Communication skills
- Proactive, positive mindset
- Enjoy solving problems
- Experience with case management or workflow management systems is a plus
- Legal industry and IT experience would be a plus

**Salary Range:** \$30,000.00 - \$40,000.00 per year

**Job Type:** Full-time. At the present time, our U.S. team are working remotely due to the pandemic.

NOTE: We cannot sponsor H1b Visas at this time. Third Party Agencies need not apply.

### **Benefits**

- 401(k)
- Dental insurance
- Health insurance
- Paid time off
- Parental leave
- Referral program
- Vision insurance